The Ultimate Wedding Checklist

by Wedivite.com

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| **Task** | **Responsibility** | **Important Dates** | **Notes** |
| *What needs to be done?* | *Who needs to do it?* | *When must it be done?* | *What else must I remember?* |
|  |  |  |  |
| **Initial Wedding Planning** |  |  |
| Collect ideas: |  |  |  |
| - Wedding Shows |  |  |  |
| - Bridal Magazines |  |  |  |
| - Pinterest |  |  |  |
| Set a budget |  |  |  |
| Choose wedding party |  |  |  |
| Start guest list |  |  |  |
| Hire a planner |  |  |  |
| Choose a date |  |  |  |
| Book officiate |  |  |  |
| Begin Research |  |  |  |
| Venues: |  |  |  |
| - Ceremony |  |  |  |
| - Reception |  |  |  |
| - Rehearsal dinner |  |  |  |
| Photographer |  |  |  |
| Videographer |  |  |  |
| Caterers |  |  |  |
| Entertainment: |  |  |  |
| - DJ |  |  |  |
| - Band |  |  |  |
| - Other entertainment |  |  |  |
| Florists |  |  |  |
| Cake |  |  |  |
| Wedding dresses |  |  |  |
| Men’s formalwear |  |  |  |
| Reserve and Sign Contracts |  |  |  |
| Venues: |  |  |  |
| - Ceremony |  |  |  |
| - Reception |  |  |  |
| - Rehearsal dinner |  |  |  |
| - Venue extras: porta potty, electric, tents, tables, chairs |  |  |  |
| Photographer |  |  |  |
| Videographer |  |  |  |
| Caterers |  |  |  |
| Entertainment: |  |  |  |
| - DJ |  |  |  |
| - Band |  |  |  |
| - Other entertainment |  |  |  |
| Florists |  |  |  |
| Cake |  |  |  |
| Men’s formalwear |  |  |  |
| Limo/Transportation |  |  |  |
| For the Guests |  |  |  |
| Reserve hotel room block |  |  |  |
| Plan favors and gifts |  |  |  |
| Set up gift registries |  |  |  |
| Create & Customize a wedding invitation on Wedivite |  |  |  |
| Child care arrangements |  |  |  |
| Send invites |  |  |  |
| Go Shopping (yay!) |  |  |  |
| Wedding dress |  |  |  |
| Bridesmaid dresses |  |  |  |
| Invitations |  |  |  |
| Jewelry |  |  |  |
| Undergarments |  |  |  |
| Shoes |  |  |  |
| Rings |  |  |  |
| Wedding party gifts |  |  |  |
| Decorations |  |  |  |
| Choose a theme |  |  |  |
| Table linens |  |  |  |
| Flowers |  |  |  |
| Centerpieces |  |  |  |
| Favors |  |  |  |
| Delegate décor setup |  |  |  |
| Honeymoon |  |  |  |
| Set budget |  |  |  |
| Choose destination |  |  |  |
| Make bookings |  |  |  |
| Pack early |  |  |  |
| Update passports |  |  |  |
| Arrange house/pet sitter |  |  |  |
| Only Three Months to Go |  |  |  |
| Dress fittings |  |  |  |
| Finalize menu |  |  |  |
| Practice hair and makeup |  |  |  |
| Song list |  |  |  |
| Guest list to shower host |  |  |  |
| Readings and vows |  |  |  |
| Order of ceremony |  |  |  |
| Create timeline of the day |  |  |  |
| Touch base with vendors |  |  |  |
| Almost There: Last 30 Days |  |  |  |
| Review RSVPs & Export to CSV |  |  |  |
| Marriage license |  |  |  |
| Final dress fitting |  |  |  |
| Contract payments |  |  |  |
| Seating arrangement |  |  |  |
| Delegate tasks |  |  |  |
| - returning rentals |  |  |  |
| - transporting gifts |  |  |  |
| Break in your shoes |  |  |  |
| The Big Day |  |  |  |
| Have a wonderful time! |  |  |  |
| Greet all of your friends |  |  |  |
| Returning Home |  |  |  |
| Thank you cards |  |  |  |
| Wedding dress preservation |  |  |  |
| Meet with photographer |  |  |  |
| Download the photos you liked from your digital wedding album at Wedivite |  |  |  |
| Live happily ever after! |  |  |  |

We hope you may never need our product again ;)
(You never heard that before didn’t you?)

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